



Tender for premises & facilities management services at
1) Baroda Pride, Office Building, Mylapore, 2) Baroda
Ashray, Executive residential flats, Teynampet, Chennai &
other various locations in Chennai

PRICE BID (PART II)



ABSTRACT

Sl. No.	Description Of Work	Contract Amount for Three Years (₹)
A	Manpower - Housekeeping	
B	Housekeeping Equipment's / Consumables	
C	Facility Supervisor	
D	External Surface cleaning	
E	Electrical & Plumbing Services	
F	Caretaker for Guest House	
G	Horticulture & Pest control	
	TOTAL AMOUNT (₹)	
(GST will be paid extra as applicable)		

(Signature)

Name of Authorised signatory

Designation

Name of company



Manpower Requirement

A. Housekeeping

Sl no.	Manpower requirement	Nos	Rate/Person (month) (INR)	Amount for one year (A) (₹)
1	Housemen	5		
2	House-women(including Ladies toilet attendant)	4		
	SUB-TOTAL (₹)	9		

Amount for three years = A x 3 = ₹ _____



B. Schedule of House Keeping Equipments I Consumables & Costing

SI no.	Manpower requirement Per day	Nos	Rate/Person (month) (INR)	Amount for First year(₹) A	Amount for second year(₹) B	Amount for Third year(₹) C
1	House Keeping Equipments	LS				
2	Consumables (Green certified chemicals/materials)	LS				
3	SUB-TOTAL(₹)					

Amount for three years i.e. A+B+C(₹)= _____



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C. Facility Supervisor:

Sl no.	Manpower requirement Per day	Nos	Rate/Person (month) (INR)	Amount for one year(₹)
1	Supervisor	1		
2	SUB-TOTAL(₹)			

Amount for three years = A x 3 = ₹ _____



D. External Surface Cleaning

Sl. No.	Area	Quantity	Rate / one cycle (INR) (Once in 3 months)	Amount for one year (₹) (4 cycle in a year) A
1	Façade cleaning including cladding, Stainless steel, Glazed windows, Granite windows sill, Glass canopy top & bottom, Granite cladding, curtain walls, ACP, glass façade, all windows, louvers, doors, pillars etc.,	Lump sum		
2	SUB-TOTAL(₹)			

Amount for three years = ₹ _____

Agency to carry out external cleaning once in -3- months. The charges quoted by the agency shall be for carrying out cleaning activity for one time. Annual charges shall be arrived at by multiplying the quoted charges by 4.



E. Electrical and Plumbing Services

Sr No.	Manpower Requirement	Nos	Rate / Person (month)(INR)	Amount for one year(₹) A
1	Electrician Engineer (with 11 KV supervisory license)	1		
2	Electrician (with wiremen permit)	2		
3	Plumber cum Pump Operator	1		
4	SUB-TOTAL(₹)			

Amount for three years = A x 3 = ₹ _____



F. Caretaker for Guest House:

Sr No.	Manpower Requirement	Nos	Rate / Person (month)(INR)	Amount for one year(₹) A
1	Care-taker for Guest House	3		
2	SUB-TOTAL(₹)			

Amount for three years = A x 3 = ₹ _____



G. Horticulture and Pest control

Sr No.	Manpower Requirement	Nos	Rate per month(INR)	Amount for one year(₹) A	Remarks
1	Gardening activities	Lump sum			2 days in a week
2	Pest control & Rodent control	Lump sum			Fortnightly services including all internal and external areas
3	SUB-TOTAL(₹)				

Amount for three years = A x 3 = ₹ _____



Rate Analysis of Monthly wages of workers as per Minimum Wages Act

Name of Work		Premises & Facilities Management Services							
Sl. No.	Category of Staff		Semi skilled	Unskilled	Unskilled	Highly skilled	Skilled	Semiskilled	Semi killed
			H.K. Supervisor	H.K. Housemen	Ladies Attendant	Electrical Engineer	Electrician	Plumber cum Pump operator	Care-taker
1	Break Ups / Hours of Work		8hrs	8hrs	8hrs	8hrs	8hrs	8hrs	8hrs
2	Basic + DA As per Minimum Wages Act notification from Govt. of India	A							
3	ESI @3.25% (On A)	B							
4	P.F @ 12.00% (On A)	C							
5	Bonus @ 8.33% (On A)	D							
6	Gratuity @ 4.81% (On A)	E							
7	Leave wages @ 6.73% (ON A) , if applicable	F							
8	Uniform expenses	G							
9	Sub Total II (A to F)	H							
10	Service Charges (___% on G) – ref Note S.No.3	I							
11	Total Per Person / month (G+H) (₹)	J							

Note :

1. Minimum rates of wages shall be considered as per ministry of labour & employment circular dated 01.04.2024 i.e. w.e.f. 01.04.2024(current minimum rate of wages)
2. The component of wages which are not to be paid monthly, will be reimbursed as per prevailing statutory guidelines on receipt of claims from the Agency after due verification.
3. Quoted Service charges should be sufficient to meet out all the statutory deductions. If a firm quotes less than the applicable service charges as per the minimum wages act, the bid shall be treated as unresponsive and will not be considered.
4. Those who will not comply the minimum wages act, their applications will not be considered for evaluation of lowest bidder i.e. L-1 even after opening of price bid.